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July 10, 2023

The regular meeting of the Shoshone City & Rural Fire District was called to order at 6:00 P.M.

The following members of the SCRFPD Board were present: Commissioner Owens, Commissioner Kelley, and Commissioner Race.

Others present: Angela Hubert, Kendall Rast, Karla Davis, Kristy Douglas and Nick Westendorf

Citizens Correspondence, Issues, and Reports (speakers shall be limited to 3 minutes of discussion) – No Citizen Correspondence

Action Item –

Minutes – The June 2023 Minutes were presented to the board for review. Commissioner Race suggested that one revision be made on the June 2023 Minutes. The special meeting minutes from June 23rd, June 29th and July 5th were also presented to the board for review.

Action Item – A motion was made by Commissioner Kelley to approve the June Minutes with the necessary revision completed. The motion was seconded by Commissioner Race. All in favor, motion carried. A motion was made by Commissioner Race to approve the June 23, 2023 Special Meeting Minutes. The motion was seconded by Commissioner Kelley. All in favor, motion carried. A motion was made by Commissioner Kelley to approve the June 29, 2023 Special Meeting Minutes. The motion was seconded by Commissioner Race. All in favor, motion carried. A motion was made by Commissioner Kelley to approve the July 5, 2023 Special Meeting Minutes. The motion was seconded by Commissioner Race. All in favor, motion carried.

Claims/Payroll – The claims and payroll were presented to the board for review.

Action Item –A motion was made by Commissioner Race to accept the claims and payroll. The motion was seconded by Commissioner Kelley. All in favor, motion carried.

Commission Media Relations Update – No update on the website.

Action Item –

Health Insurance Update – Commissioner Race contacted Balanced Rock about what options were available for two full-time employees. Balanced Rock is working on quotes for the department in preparation for the budget.

Action Item –

Fire District Lines – No update on progress with the fire district lines. The board is interested in continuing to push this issue with the County Commissioners.

Fire Station Wall Repair – Commissioner Kelley discussed the damage to the front of the fire station wall. Commissioner Owens stated that insurance was contacted when the wall was first damaged. He stated that insurance needs to be contacted again to determine what action needs to be taken to get the wall repaired.

Action Item –

Discussion on Hiring a Full-time Firefighter Position in Current Fiscal Year – The board has determined that hiring a full-time firefighter is necessary for the department. Commissioner Race put together and presented numbers to the other board members that will be helpful in determining salary for this new position. Commissioner Race also presented a job description that could be used when we advertise for the position. The other commissioners agreed that with some fine tuning the presented job description will be used in advertising for the position.

Action Item –

2024 Budget Discussion – Commissioner Race started a discussion on the current and future needs of the department. She expressed that it is important to determine the department’s immediate needs to include into next year’s budget. She also emphasized the importance to determine the department’s 5, 10, and 15 year needs, so we can prepare financially to fulfill them. She asked the firefighters present what current and future needs they see for the department. She asked them to put together a list of current and future needs. Commissioner Race also stated that quotes would be beneficial in prioritizing needs. Kendall stated that one urgent need is acquiring a functioning 4-Gas Meter. Our current meter is not working and it is a vital piece of equipment. The board is all in agreement that the department needs to purchase a gas meter as soon as possible. Kendall is going to get quotes on 4 and 5 Gas Meters to present to the board for approval. Nick presented the board with a couple improvements that will be needed at Station 2. Commissioner Race stated that we should look into getting some new office chairs and some L2 training for our secretary. Commissioner Race also stated that more discussion on the budget is needed. The board agreed that a special meeting will be necessary to fine-tune the budget prior to the budget hearing.

Action Item –

Operational Updates- There were 15 total calls this month. Our current 4 Gas Meter is not functioning properly. Kendall believes that we need to replace it as soon as possible. Truck 71102 has an oil leak in the transmission that needs to be examined. The air conditioning in Truck 71701 is also not working. Kendall stated that he plans to coordinate with Rush to get both trucks examined at the same time. The department’s trash pump is currently not working. Kendall stated that we could take it to Gooding and get it repaired. The department is also needing to restock their supply of bottled water and Gatorade. Angela volunteered to contact Farmhouse Grocery and get a quote for the supplies and make arrangements for pick up.

Action Item -

Other Business-

Action Item –

Commissioner Owens moved and Commissioner Race seconded the motion to enter Executive Session at 7:44 pm and a motion was made at 9:54 pm to exit Executive Session.

Executive Session as needed per Idaho Code 74-206

• Personnel selection and evaluation - Idaho Code 74-206(1)(a) and (b)  
• Acquire interest in real property - Idaho Code 74-206(1)(c)  
• Consider records exempt from disclosure - Idaho Code 74-206(1)(d)  
• Discuss litigation – with your attorney - Idaho Code 74-206(1)(f)  
• Consider claims or potential claims – with your risk manager or insurer - Idaho  
Code 74-206(1)(i)

**Adjourn: 9:54 pm**