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May 8, 2023

The regular meeting of the Shoshone City & Rural Fire District was called to order at 6:01 P.M.

The following members of the SCRFPD Board were present: Commissioner Owens, Commissioner Kelley, and Commissioner Race.

Others present: Angela Hubert, Kendall Rast, and Karla Davis.

Citizens Correspondence, Issues, and Reports (speakers shall be limited to 3 minutes of discussion) – No Citizen Correspondence

Action Item –

Minutes – The April 2023 Minutes and April 2023 Special Meeting Minutes were presented to the board for review.

Action Item – A motion was made by Commissioner Kelley to approve the minutes. The motion was seconded by Commissioner Race. All in favor, motion carried.

Claims/Payroll – The claims and payroll were presented to the board for review.

Action Item –A motion was made by Commissioner Race to accept the claims and payroll. The motion was seconded by Commissioner Kelley. All in favor, motion carried.

Commission Media Relations Update – No update on the website currently.

Action Item –

Health Insurance Update – No update on health insurance.

Action Item –

Fire District Lines – No update on progress with the fire district lines. The board is interested in continuing to push this issue with the County Commissioners.

Action Item –

Donations for Senior Sober Night – The donations are usually funded by the Firefighters Association. There are currently not enough funds in the Firefighters Association Account to move forward with this. Karla Davis suggested asking the volunteer firefighters if any of them would like to donate to this cause. Karla offered to organize and oversee donations for the graduation party.

Action Item –

Elections at Station 2 – The county would like to hold elections at Station 2 on May 16th. They asked if a truck could be moved out of Bay 1, to allow room for tables. This would need to be accomplished the day before, allowing them time to get set up. It was decided that Commissioner Kelley would coordinate with Kendall Rast to make sure this is accomplished.

Action Item –

File Cabinet for Personnel Files – Commissioner Owens discussed the lack of locks currently on personnel filing cabinets. The board agreed that locks are necessary on these files. The board agreed that moving the personnel files to a locked desk drawer would solve the problem, until a permanent solution can be made. The board was also in agreement that the Chairman of the Board and the Secretary will be the only ones with keys to these files.

Action Item – A motion was made by Commissioner Kelley to move the personnel files into a locked desk drawer temporarily and only allow the Chairman and Secretary to have access to the keys. Commissioner Race seconded this motion. All in favor, motion carried.

New locks for Station 1 – Commissioner Owens brought up that the current locks at Station 1 are difficult to open. The volunteer firefighters present at the meeting stated that this issue slows them down when they arrive for a call. The board agrees that the locks need to be changed right away. The board agrees that new operating locks also be changed at Station 2. It was decided that Keo will order the locks from Ace Hardware and the firefighters will install the locks during a drill night.

Action Item – A motion was made by Commissioner Kelley to buy new operating locks for the doors at Station 1 and 2. Commissioner Race seconded this motion. All in favor, motion carried.

Review Hourly Rates for Volunteer Firefighters – While completing the payroll for the month of April, the hourly rates for the volunteers were brought to the attention of Commissioner Owens. He suggested to the other board members that an adjustment may need to be made, because the rates seemed low. Commissioner Race asked if anyone was aware of what other departments pay. Commissioner Race volunteered to contact surrounding departments and compare rates. The board members agreed that further discussion on this is needed.

Action Item –

Ray’s Auto Recycled Metal Container – Ray with Ray’s Automotive contacted Commissioner Owens, asking him if the fire department would allow him to place a recycled metal container in the alley behind the fire department. The board members agreed that if it did not impact the fire trucks exiting the department, then they don’t have a problem with it.

Action Item – Commissioner Race made a motion to allow Ray to place a recycled metal container in the alley behind the fire department. Commissioner Kelley seconded the motion. All in favor, motion carried.

Secretary Duties/Responsibilities – Action Item

Operational Updates-Action Item

Other Business – Commissioner Owens has been in contact with Jacki Briggs from Courageous Survival. She asked if the department would have any interest in taking part of a

Action Item –

The board members entered Executive Session at 7:31 pm and exited at 8:44 pm.

Executive Session as needed per Idaho Code 74-206

• Personnel selection and evaluation - Idaho Code 74-206(1)(a) and (b)  
• Acquire interest in real property - Idaho Code 74-206(1)(c)  
• Consider records exempt from disclosure - Idaho Code 74-206(1)(d)  
• Discuss litigation – with your attorney - Idaho Code 74-206(1)(f)  
• Consider claims or potential claims – with your risk manager or insurer - Idaho  
Code 74-206(1)(i)

**Adjourn: 8:44 pm**